



NFA / Form 4 Checklist

- **COMPLETE YOUR FORM 4**
 - **AT HOME:** <https://eform4.silencershop.com/>
 - Schedule an appointment to bring in all paperwork after completing your Form 4 online.
 - **IN STORE:** Need assistance? Schedule an appointment at Oregon Rifleworks and we will walk you through the process from start to finish.
 - Allow approximately 30 minutes per item to complete the Form 4.
 - Appointment times are flexible during our normal business hours Monday – Saturday / 10am – 7pm.

- **DROP OFF OR COMPLETE THE FORM 4 AT YOUR SCHEDULED APPOINTMENT**
 - **TWO FINGERPRINT CARDS AND TWO PASSPORT PHOTOS WILL NEED TO BE SENT OFF WITH YOUR FORM.**

We do both of those here for \$35; if you've had them done elsewhere you can bring them in at the time of your appointment.
 - **YOU WILL NEED TO BRING PAYMENT FOR THE \$200 TAX STAMP.**

Payments to the ATF can be made the following ways:

 - By personal check, cashier's check or money order made out to either "*Bureau of Alcohol, Tobacco, Firearms, and Explosives*" or "*BATFE*"
 - By card (Visa, Mastercard, American Express, Discover, Diners Club). If paying with a card, card number and other info can be filled out by hand on the physical copy of the Form 4

- ***IF YOU ARE USING A TRUST***, TWO copies of your trust per NFA item are needed; as well as the above photos and fingerprint cards for each responsible person listed in the trust.

*****\$100 TRANSFER FEE ASSOCIATED WITH NFA ITEMS*****